

## MSP™ Managing Successful Programmes

### A 3-day Certification Course

**Description:** MSP™ is the OGC Best Practice method for managing programmes.

The training accreditation and examination scheme is provided by the APM Group Ltd.

**Target Audience for MSP™** MSP™ is written primarily for those who are involved in the direction, management, support and delivery of programmes.

Including:

- ✧ Programme Managers
- ✧ Business Change Managers
- ✧ Programme Office staff.
- ✧ Programme Directors
- ✧ Senior Responsible Owners
- ✧ All Programme Sponsors



**Qualification Audience** The Foundation Qualification is aimed at people who are working in a Programme Management environment as:

- ✧ Project Managers
- ✧ Team Managers
- ✧ Programme Office staff
- ✧ All those advising on the elements of a programme

**Duration:** This MSP™ Foundation Course, run in collaboration with Novare Consulting, lasts 3 days.

Delegates will sit the Foundation examination, at the end of the course. The Trainer marks the Foundation exam

The exam tests general understanding of the fundamental principles of MSP™

### MSP™ Foundation Exam Format

- ✧ The exam is 40 minutes long.
- ✧ The exam is a closed book, multiple choice paper.
- ✧ There are 50 questions and the pass mark is 30 out of 50 representing 60%.

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### **Evidence of Identity**

When attending the exam, delegates must present an official form of **photographic** identification to the Tutor.

**Delegates will not be eligible to sit the exam without this identification.**

### **Course Work Overview**

The course comprises pre-course work followed by a mixture of learning sessions, group exercises and programme scenario based practical work.

During the course, delegates will undertake a number of exercises and mock examinations from these they will gain feedback on their progress towards eventual success. Delegates should expect to undertake 1 – 2 hours of revision work on the 1<sup>st</sup> night of the course

### **Prior to the Course**

Delegates will be sent the following:

#### **“Managing Successful Programmes” using MSP™**

Delegates should read the manual covering the Overview of MSP™, Principles of Programme Management and the Programme Management Lifecycle and familiarize themselves with the content and structure of the method.

#### **“Managing Successful Programmes” Pocketbook**

Delegates should use the pocketbook as a pre-course revision aid to become familiar with the key products and processes of MSP™

### **Pre-course Preparation**

It is essential that delegates complete some pre-course preparation by reading the MSP™ official manual “Managing Successful Programmes” prior to attending the course.

Delegates should also complete any further suggested pre-course work. In total aim to do a minimum of 8 – 10 hours pre-course reading to prepare for the course.

There is a direct relationship between the amount of pre-course preparation and the eventual pass-rates for the exam.

### **Homework**

Delegates will be expected to:

Undertake approximately 2 hours of homework on the first night of the course. Continue to read “Managing Successful Programmes”

### **Other sources of information**

**APM Group Web-Site**—Delegates should access The APM Group web-site at [www.apmgroup.co.uk](http://www.apmgroup.co.uk) to obtain more information about the method and its ownership.

**MSP™ Web-Site**—Delegates should access the MSP™ web-site at [www.programmes.org](http://www.programmes.org) to obtain more information about the method and its ownership.



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